

MEMO

DATE: March 25, 2024
TO: **PASTORS, PAROCHIAL ADMINISTRATORS**
CC: Parish Secretary
FROM: The Catholic Foundation
SUBJECT: SPECIAL COLLECTIONS 2025 – RESPONSE REQUESTED

Enclosed please find the approved 2025 Special Collections Schedule for the Diocese of Sacramento.

The Catholic Foundation is conducting an envelope count for each parish in the Diocese. Envelopes are provided to you at no charge, and we want to ensure that accurate quantities are being distributed. Please include your parish name and the number of collection envelopes you need on the chart below. Include any other adjustments, and respond **no later than Friday, May 10, 2024.**

Parish Name: _____				
Collection	Collection Envelopes	Flier (Bilingual Eng/Span)	Self-mailer (parish kit/pastor kit)	Poster (Bilingual Eng/Span)
Catholic Relief Services Collection		0	1	2
Catholic Home Missions Appeal		0	1	0
Catholic Communication Campaign		0	1	n/a
Peter’s Pence Collection		0	1	2
Collection for Church in Latin America		0	1	2
Diocesan Collection for Priests Retirement		n/a	n/a	n/a
Collection for the Catholic Campaign for Human Development		0	1	2
Retirement Fund for Religious		0	1	1
World Mission Sunday (Qty. of 100, 250, 500, 1,000, 1,500, or 2,000 ONLY)		0	1	0
OTHER: Missionary Cooperative Appeal		n/a	n/a	n/a

Updates can be mailed to The Catholic Foundation, 2110 Broadway, Sacramento, CA 95818; faxed to 916-733-0195; emailed to foundation@scd.org or phoned into 916-733-0266.

PLEASE NOTE: If we do not hear back from your parish, your envelope quantities will remain the same for 2025 and future years.

Thank you for your collaboration in getting us the information requested.

The Catholic Foundation Staff