




DIOCESE OF SACRAMENTO

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FINANCE

Memo

To: All Parishes, Schools, and Agencies
From: Thomas J. McNamara, Chief Financial Officer 
CC: Jacqueline Sudia, Catholic Mutual Group Claims/Risk Manager
Date: April 1, 2024
Re: Safety Inspections

The Diocesan Insurance Program has contracted with Catholic Mutual Group to perform safety inspections of all insured sites within the diocese at least once every three years.

Catholic Mutual Group will soon be contacting this year's selected locations to complete a Safety Inspection of all the Organization's facilities. During the visit, a Catholic Mutual Group representative will tour all properties, including buildings, parking lots, and cemeteries. The focus of the safety inspection will be to identify any existing hazardous conditions that may increase the risk of fire or other loss to your Organization's property, or which, may result in injury to employees or others visiting your facilities. On-site inspections are followed by a written report of findings and recommendations. A formal response to the recommendations is requested in writing within 30 days of receipt. If the correction noted cannot be completed within 30 days, you do not need to wait to return the response. Instead, your response will advise when and who will complete the corrections needed. Your signature on the response provides confirmation the corrections will be made.

The length of the inspection will be dependent on the size of your facility. For larger locations the inspection may take 2-3 hours. Inspections will be completed by Catholic Mutual representatives Cade Schoenhofer or Jackie Sudia. For security purposes I have attached a picture of each.

These inspections are important components of risk management and loss control awareness. They will help protect assets and resources from costly losses and increased insurance premiums resulting from those losses. Additionally, establishing a safety-conscious awareness in and around parish buildings will protect staff and parishioners.

Thank you for your cooperation and assistance. If you have any questions, please contact Jackie Sudia at the Catholic Mutual Group Regional Office at (909) 402-0155.

Jackie Sudia



Cade Schoenhofer

