



## Principal Position Announcement

### Summary

Christian Brothers High School is a Lasallian Catholic, coeducational secondary school that provides a college preparatory curriculum for students of diverse abilities, cultures and faiths. Founded in 1876 by the Brothers of Christian Schools, the school continues to support the youth of the Sacramento area in the tradition of its founder, St. John Baptist de La Salle. Current enrollment is strong, as it has been in past years, with over 1,100 talented students.

Christian Brothers High School operates with a President-Principal model of leadership. As such, the principal is a key educational leader of the school and is responsible for the school's educational programs in collaboration with the school's Catholic identity, mission and vision. The principal is primarily responsible for the academic, co-curricular, and community service life of the school. The principal is expected to foster, motivate and oversee the academic and spiritual growth of students, and support faculty and parents in collaboration with other members of the school's Leadership Team. The principal reports directly to the president.

### Qualifications

The ideal candidate possesses the following:

- be a knowledgeable and practicing Roman Catholic who sees his/her commitment to Catholic education as a ministry;
- have received a MA/MS degree in School Administration or other related area;
- hold a California secondary teaching credential;
- have completed ten or more years of experience as a teacher and/or administrator;
- demonstrate a passion for students, faculty and parents;
- exhibit excellent oral and written communication skills;
- demonstrated collaborative leadership ability.

### Primary Responsibilities

- establishes an organizational structure through which working relationships and lines of authority and responsibility for the administration of the school are clearly defined;
- provides student personnel services;
- coordinates the development, implementation and evaluation of a curricular program to provide quality education which meets with the needs of the students;
- provides a co-curricular program that enhances the religious, cultural and recreational dimensions of the school which serves the needs and interests of the students;
- supervises and evaluates assistant principals, teachers and staff;
- manages departmental funds and procedures for budgeting;
- maintains and safeguards student financial records;
- recruits and maintains competent professional faculty and staff and provides development programs which encourage their spiritual and professional growth;
- supervises on-going self-evaluation processes prescribed by the WCEA/WASC accreditation programs;
- supports the president's office in promoting and participating in fundraising activities;
- works closely with the president to ensure the overall and ongoing success of the school through planning and development.

### Compensation

Christian Brothers High School offers competitive compensation, commensurate with experience, as well as health care and pension plan benefits.

Qualified applicants should submit a cover letter and resume to the attention of Human Resources via email to [hr@cbhs-sacramento.org](mailto:hr@cbhs-sacramento.org). All materials must be received by Friday, March 31, 2017.